STAFF SENATE COMMITTEE

ABSENT (EXCUSED)	Mary Schmeer, Lindsey Wilkerson	

Agenda Topics

CALL TO ORDER	A regular meeting of the Staff Senate was held on January 10, 2012 in the University Library Room 622 and called to order at 1:30 pm by Chris Ringo, President. A quorum was present.					
MINUTES	Minutes of the previous meeting held November 8, 2011 were reviewed by the committee. Changes were proposed by Gail Parker, Kirby Campbell and Cindy Leath. Amendments were noted. Gail Parker moved to approve the minutes as amended; Mary Schmeer seconded. Motion passed.					
	President's Report: Majority vote from Staff Senate in favor of proposed To Senate/Tobacco Use Policy Committee for final approva	bacco Use Policy. Chris Ringo forwarded to Faculty				
	Committee Reports:					
	Elections: Timeline for upcoming elections discussed:					
	04/02 – Candidates' profiles online 04/17 – 04/18 – Elections					
	04/19 – Tiebreaker, if necessary					
DISCUSSIONS	05/08 – Senate meeting with elected officers					
	President encouraged senators whose terms were expiring to talk to coworkers or anyone of interest who they may want to nominate. Senators are allowed to nominate themselves.					
	Staff Welfare: Committee will meet on February 6, 2012 to review draft of Staff Handbook.					
	New Business:					
	Kelli Cole mentioned the Child Development Center hours of operation. Suggested the Center remain open during university closures to accommodate 12-month employees. Center currently follows the class schedule during the semester. Several employees are on waiting lists to enroll their children in the center.					
Next regular meeting – February 14, 2012 @ 1:30pm, Administrative Conference Room, Library 622.						
CONCLUSIONS There being no further business, Heather Raley moved to adjourn. Brandon Bruscato seconded. Meeting was adjourned at 2:06 p.m.						
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE			
N/A						